



Presidencia

Executive Order ACA. 12-10

(Amendment to ACA order. 12-06, issued August 1, 2012)

November 7, 2012

DEANS
REGISTRAR
DIRECTORS OF ACADEMIC COLLEGES
DIRECTORS OF ADMINISTRATIVE OFFICES

POLICY OF ACADEMIC PROGRESS FOR POST SECONDARY NON UNIVERISTY STUDENTS

Bayamón Central University/ Central Institute requires that all students demonstrate satisfactory academic progress by the number of academic credits attempted and / or successfully completed and by maintaining a required GPA. Such progress is framed within federal standards of 6 years to complete the degree.

Students must successfully complete a minimum of credits based on the number of enrolled credits. They must also maintain a minimum GPA according to the number of credits attempted and approved. Number of credits attempted are those with grades of A, B, C, D, F or W. Approved credits are those which are completed with a grade of A, B, C or D.

Table I Academic Progress		
Number of credits attempted	Minimum number of approved credits	Minimum GPA
3 – 16 credits	67%	1.75
17 – 32 credits	67%	1.85
33 – 46 credits	67%	2.00
47 or more	67%	2.00

Students must demonstrate satisfactory academic progress by the number of credits attempted and / or successfully completed and the minimum grade, as shown in Table I. Students who do not meet the requirements shown in the table will receive an academic warning and must meet with the academic advisor to develop a study plan. Students who persist with unsatisfactory academic progress during the second term will be subject to academic probation and will not receive financial aid.

The academic probation period will provide students with the opportunity and time to review their academic programs and receive academic counseling and guidance to overcome academic deficiencies. It encourages students on academic probation to use the services of guidance and counseling and / or academic advising.

Students who are suspended for failing to meet established academic standards may request readmission after one academic term. The readmitted student will receive a classification of PS (suspended probation) and may enroll in three (3) to six (6) credits but will not receive financial aid. Students who meet the required GPA of 2.00 will remain on probation but may enroll in twelve (12) credits using the Federal Pell Grant, if they qualify. In addition, students must evidence the academic progress established in Table 1. It is important to note that students, who are under suspension and decide to study at another institution, may not transfer these credits to Central Institute. Finally, students who are suspended three times for unsatisfactory academic progress will not be readmitted to the Institute.

An Appeals Committee addresses student concerns regarding the application of standards of satisfactory academic progress. This committee consists of the Director of the Institute, the Registrar, the Director of Guidance and Counseling Center or a representative and the Director of Financial Aid. The Appeals Committee acts as advisor to the Dean of Academic Affairs. The Dean of Academic Affairs reserves the right to accept the committee's recommendations.

This policy is in effect immediately and repeals any previous guidelines, rules, policies or procedures conflicting with what is provided herein.

Approved:



Lillian Negrón Colón, Ph. D.
President

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